

AMSTERDAM HOUSING
AUTHORITY
JUNE 2020 NEWSLETTER

Damaris G. Carbone, Executive Director



AHA Website and Email:

www.amsterdamhousingauthority.org
inquiry@amsterdamhousingauthority.org

Fraud

fraud@amsterdamhousingauthority.org

Office Address:

52 Division Street
Amsterdam, NY 12010

Maintenance Requests:

518-842-2895 (24 hour - emergencies
only after 3:00pm)

Police: 518-842-1100

Fire: 518-843-1312





Notes from the Office:

Due to the COVID-19 virus, the AHA Office is currently closed to the public. You can reach us by telephone by calling the main office number and then entering the extension of the person that you would like to speak with...

Staff Contacts:

Main Office: 518-842-2894

Bob: Ext. 101

Email: rmartin@amsterdamhousingauthority.org

Teresa: Ext 102

Email: tboschi@amsterdamhousingauthority.org

Brenda: Ext 103

Email: btesiero@amsterdamhousingauthority.org

Tisha: Ext 104

Email: tvidulich@amsterdamhousingauthority.org

Damaris: Ext 105

Email: dcarbone@amsterdamhousingauthority.org



IMPORTANT REMINDERS...

In an effort to keep our tenants and staff safe during COVID-19, please continue to put all rent payments, correspondence and recertification papers in the drop boxes...

- ✓ Please be sure that you put your name and apartment number on anything that you put in the drop box.
- ✓ If you are paying your rent by money order you must fill out the money order. Write AHA on the top line and then on the lines below, print your name and apartment number. If you put a blank money order in the drop box, we have no way of knowing who it belongs to.
- ✓ If you are paying by check, please make sure that you sign the check. The bank will not accept checks without signatures.
- ✓ Once we input your payment, we will mail you a receipt.
- ✓ If you are returning signed recertification papers, please make sure that you have signed all the pages with the stickers where highlighted. Put the signed papers back in the large envelope, and put it in the drop box. We will send you a copy of the Notice of Rent Change to keep for your records.

Hi Rise & Stratton tenants - if you leave a message or send us a note in the mail you need to give us your name and apartment number. Keep in mind we have the same apartment numbers in both buildings.

Drop Box Locations...

- Garden Apartments – Outside of our 52 Division St. entrance, pull the handle down & drop it in
- Stratton – Outside of Bob's office, slide it in
- Hi Rise – In the hallway across from the vending machine, pull the top up and put it in

Rent Payments by Mail...

If you are not comfortable putting your rent payment in the drop box, you can mail your payment to:

Amsterdam Housing Authority
52 Division St.
Amsterdam, NY 12010
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**COMING SOON....**

## **Assist Connect**

The Housing Authority will be rolling out a new feature called Assist Connect. Assist Connect is an online portal that will allow applicants and tenants the ability view information, communicate with housing authority staff, and update some information online. We will be sending out letters with more information and instructions about how to setup your account soon.

## ~ Garden Apartments ~

Reminder....Basketball hoops are not allowed on the property.

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Hi Rise & Stratton Laundry Rooms

The equipment in the laundry rooms is owned by Statewide Machinery not the AHA, so our maintenance staff cannot fix this equipment.

If something is wrong with the card machine, washer or dryers in the laundry room...

You can call the number posted in the laundry room to place a service request, or you can notify the office.

If you notify the office by phone, email or in writing, please tell us which building and specifically what the problem is. If it's regarding a washer or dryer please let us know the # of the machine. In order for us to place a service call, we need this information.



The Amsterdam Housing Authority would like to congratulate the graduates of the class of 2020!



Work Orders

- ✓ All work orders must be called into the office. Maintenance cannot repair anything without a work order. For the safety of our maintenance staff, you must notify the office if you are sick when placing a work order.
- ✓ For any emergency work orders after 3:00, please call 518-842-2895.
- ✓ Please move lawn furniture, toys, bikes etc. out of the way when maintenance is mowing.



Exterminator

Charles the exterminator will resume his normal schedule effective Thursday, June 4th.

COVID-19 Information

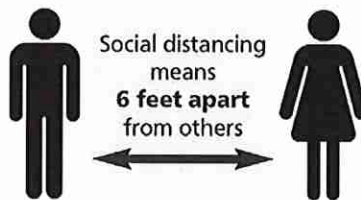
Stay Safe... Please Wear a Mask when in Public!



UPSTATE
MEDICAL UNIVERSITY

For everyone's health and safety

Please keep
your social distance



It is very important to continue to maintain social distance...

If you need to go to the lobby to check your mail, go to the laundry room, or get on the elevator, be sure that you follow the recommended guidelines for social distancing. You need to stay 6 feet away from each other. If you are feeling sick, please do not go into any common areas of the building. These guidelines are strongly recommended to stop the spread of the COVID-19 virus. We have temporarily removed chairs from all common areas to discourage gatherings in these areas.



NEW YORK STATE CONTACT TRACING

You're a part of the solution...
now answer the phone!



You've stayed home!



You're wearing masks!



Now, answer the phone!

As we battle coronavirus together, tracing exposures to COVID is important to stop the spread.

The NYS Contact Tracing Program works with confirmed positive COVID-19 people to determine who they have been in contact with. Trained specialists reach out to those contacts about possible exposure. If you have been identified as a contact you will get a call from **"NYS Contact Tracing"** (518-387-9993).

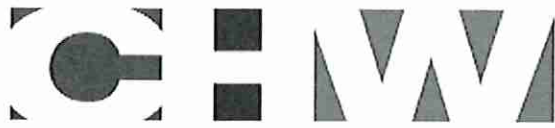
Because the disease can be transmitted without symptoms, notifying people about a possible exposure is critical to stop the spread.

So, if you get a call from **"NYS Contact Tracing"** (518-387-9993) please answer. It is confidential and private.

Please Answer the Phone
so we can keep NY moving forward
and stop the spread of COVID-19.

health.ny.gov/coronavirus

2020



Scholarship Fund



Due to the impact of Covid-19 on the many families with qualified applicants, we are extending the due date for completed applications to October 1, 2020.

For students living in affordable housing.

Help a student who lives in an affordable housing development further his or her educational training by helping spread the word about the Cannon Heyman & Weiss Scholarship Fund.

Please print and post our flyer!

Scholarships will be awarded to successful, qualified applicants and will offer financial aid for full and part-time study at approved colleges, junior colleges, technical schools, and other post-secondary institutions leading to a degree, diploma, or certificate. Graduate studies are not included.

This year's awards are expected as follows:

\$12,500 • \$7,500 • \$5,000

The Scholarship Fund is an extension of the CHW mission and reflective of our commitment to the affordable housing industry and community development.