

AMSTERDAM HOUSING
AUTHORITY
APRIL 2020 NEWSLETTER
Damaris G. Carbone, Executive Director



AHA Website and Email:

www.amsterdamhousingauthority.org
inquiry@amsterdamhousingauthority.org

Fraud

fraud@amsterdamhousingauthority.org

Office Address:

52 Division Street
Amsterdam, NY 12010

Maintenance Requests:

518-842-2895 (24 hour – emergencies
only after 3:30pm)

Police: 518-842-1100

Fire: 518-843-1312





Notes from the Office:

The AHA Office is currently closed to the public. You can reach us by telephone by calling the main office number and then entering the extension of the person that you would like to speak with...

Staff Contacts:

Main Office: 518-842-2894

Bob: Ext. 101

Email: rmartin@amsterdamhousingauthority.org

Teresa: Ext 102

Email: tboschi@amsterdamhousingauthority.org

Brenda: Ext 103

Email: btesiero@amsterdamhousingauthority.org

Tisha: Ext 104

Email: tvidulich@amsterdamhousingauthority.org

Damaris: Ext 105

Email: dcarbone@amsterdamhousingauthority.org

~ The AHA Office Will be Closed ~

Friday, April 10th for Good Friday

Rent Payments, Recertification Papers & Correspondence:

***Please be sure that you put your name & apartment number on anything that you put in the drop box.**

Please put your check or money order in an envelope with your name and apartment number written on the envelope and put it in the drop box. Please be sure that you have signed any personal checks. Once we enter your rent payment, we will mail you a receipt.

We received (3) money orders in the drop box with no name or apartment number on the money order or envelope. If you did not put this information on your money order or on the envelope, please call the office.

Please place all correspondence, recertification paperwork, pay stubs or any other paperwork in an envelope with your name and apartment number and put it in the drop box.

Drop Box Locations...

Garden Apartments:	Outside of our 52 Division St. office entrance
Stratton:	Outside of Bob's office
Hi Rise:	In the hallway across from the vending machine

SOCIAL DISTANCE...

It is very important that if you need to go to the lobby to check your mail, go to the laundry room, or get on the elevator, you follow the recommended guidelines for social distancing. You need to stay 6 feet away from each other. If you are feeling sick, please do not go into any common areas of the building. These guidelines are strongly recommended to stop the spread of the COVID-19 virus. We have temporarily removed chairs from all common areas to discourage gatherings in these areas.

AHA Playgrounds

All Amsterdam Housing Authority playgrounds are currently closed. Children should not be playing in the playgrounds to limit any possible spread of the COVID-19 Virus

Stratton Community Room

If you use the community room for a family or social gathering, please be sure that you clean up, including wiping down the tables, disposing of any garbage and making sure that the kitchen and floors are in the condition that you found them. **However, during this period of social distancing, tenants should not be gathering in the Community Room or in any common areas.**

2020 CENSUS

**REMINDER....Please complete your 2020 Census form
It is important that all residents complete the paper or
online Census form.**





Work Orders

Reminder...All work orders must be called into the office. Maintenance cannot repair anything without a work order. For the safety of our maintenance staff, you must notify the office if you are sick when placing a work order.

Exterminator

We have suspended routine extermination checks for the time being. However, if you have a situation in your apartment that needs immediate attention, please call the office.